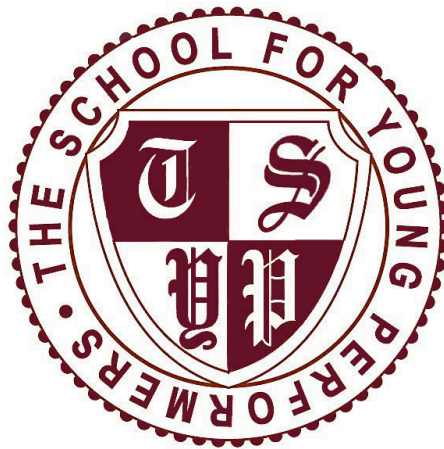


The School for Young Performers



Reopening Plan

Founded 1995

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1. Communication/Family and SYP Community Engagement

This document is the blueprint for School for Young Performers' reopening plan and is informed by guidelines from the New York State Education Department (NYSED), New York Department of Health (NYSDOH) and the Centers for Disease Control (CDC). SYP's reopening plan is further informed by conversations with staff, families, administrators and experts as well as internal staff meetings. The blueprint for SYP's reopening is covered in the following areas, which are in accordance with the NYSED's guidelines as they pertain to SYP's construct:

1. Communication/Family and SYP Community Engagement
2. Health and Safety
3. Facilities
4. Social-Emotional Wellbeing
5. School Schedule
6. Attendance
7. Teaching and Learning
8. Technology
9. Staffing

The School for Young Performers' goal is to offer a meaningful program for our students in-person when safe conditions can be met for teachers and families and remotely when appropriate. In some cases, a hybrid model will be provided to ensure safety within at-risk health scenarios (on the side of the student and/or the teacher).

SYP's commitment to achieving this goal is informed by the following principles:

1. The health, safety and well-being of the SYP community is paramount.
2. Our policies to reduce the risk of COVID-19 transmission & spread are based on government mandates, research, best practices & SYP community feedback.
3. Our policies will be implemented and furthered in the context of the SYP community and our commitment to educational equity.
4. SYP commits to an active dialogue and education about our policies and unique school construct in order to help SYP community members adhere to these policies and flexible toward changes to ensure continued safety.

SYP's Procedures and Protocols

As the controls used to prevent the spread of COVID-19 will be adjusted in relation to the changes within community contagion, SYP will look to guidance from the New York State Department of Health, the New York State Department of Education, the New York State, the NYC Department of Health and Mental Hygiene and the Center for Disease Control, along with respecting the guidance of the states within our out of state students and teachers reside (notably California). SYP will amend our school policies and procedures to consistently meet the required guidelines. SYP's Assistant to the Head of School, Chris Goodwin, will be the designated COVID-19 Safety Coordinator. As such, all SYP community members with questions, concerns or in need of PPE guidance should reach out via email: chris@schoolforyoungperformers.org.

2. Health and Safety

— Travel Policy:

-For students and teachers residing in New York, New Jersey and Connecticut, there is a strict 14-day quarantine policy after traveling to any states on the New York State's list of restricted states.* For students and teachers residing outside of the NY-area, the 14-day quarantine policy will be enforced for any travel to known hot spots and/or restricted states. The quarantine is mandatory; however, instruction via SYP's live feed one-on-one synchronous online platform will be provided until the quarantine is complete. As the list of restricted states and known hot spots is evolving, please check <https://coronavirus.health.ny.gov/COVID-19-travel-advisory> prior to any travel. Also, SYP community members (staff, students and parents) must notify the school of the intent to travel, dates of travel, locations, and plans to quarantine post-travel. This will allow the school to be proactive in supporting the quarantine as well as the online instructional needs during quarantine.

-The requirements of the travel policy are not applicable where the individual is passing through restricted states in the course of their travel (stopping at rest stops while traveling by car, bus or train, layovers at airports); however, this is under the presumption that the traveler is following strict social distancing protocols. When sharing travel itineraries with the school, plans to pass through restricted states must be noted.

*Please note, a mandatory quarantine order issued by the CDC continues to be in effect for anyone traveling to the US from any foreign country.

Mandatory Quarantine Parameters:

- Staying home for fourteen (14) days from the date you returned from the restricted state or international travel
- Not reporting to in-person work or school
- Practicing social distancing and wearing appropriate face covering if you must leave quarantine (medical visit/testing, getting medicines, emergencies)
- Monitoring for symptoms of COVID-19

— Identification of SYP Community Members with Symptoms and School Response:

- Per CDC guidance, staff, students and parents will be made aware of the signs and symptoms of COVID-19.
- COVID-19 testing is strongly recommended, but not required, for students and parents before the commencement of in-person classes
- COVID-19 testing is required for teachers and administration before any in-person interactions can occur with students.
- SYP will require a daily declaration from each family and staff member, via electronic submittal, that each person coming to the school environ is free of symptoms of COVID-19. SYP has a PDF form that can be filled out/signed electronically and submitted to the school each morning. Forms must be submitted before any in-person engagement can occur.
- SYP community members are expected to report symptoms in confidence to the Assistant to the Head of School and/or the Head of School.

-Staff and SYP families impacted will be instructed to remain at home and notify the Assistant to the Head of School if they have COVID-19 symptoms, are diagnosed with COVID-19, are waiting on test results, or have been exposed to someone symptomatic or a confirmed/suspected case.

-Students will not be penalized for absenteeism during this 14-day period.

-In the event that a staff member becomes critically ill from COVID-19 and cannot teach due to COVID-19, the staff member will receive job protected paid leave under the New York State Emergency COVID-19 Paid Sick Leave.

-The Assistant to the Head of School will refer SYP community members to DOH guidelines regarding testing, contact tracing and quarantining.

-SYP will adhere to the following guidance when there is a confirmed COVID-19 case in the SYP community:

-Close the in-home classroom construct and transition to a live feed, one-on-one synchronous online platform

-In-home classroom to remain closed for 14 days; students and staff in close contact with positive case to self-quarantine for 14 days.

-In-home classroom to be thoroughly cleaned

-Recommendation of testing for families/staff of potential exposure

-Work with the DOH to initiate contact tracing and risk for exposure to the greater community

-It must be noted that SYP students are taught one-on-one or small group in academic spaces set up with in the SYP families' homes. This means one case within a classroom equals exposure to the student's family, the teacher(s) and the teacher's families; consequently, one case equals the closure of the home school for 14 days and transition to the online platform. This would not, however, impact other students, so long as they have not had any physical interaction with the impacted home classroom/family/teachers. In rare cases, a teacher might work within two home classrooms; if one of teacher's home classrooms is impacted and/or has potential exposure, the other home classroom must follow the same quarantine procedure and be a part of the contact-tracing process.

-Upon any identification of potential exposure or awareness of COVID-like symptoms, class will be immediately ended for all at the home classroom, student(s) will be dismissed to parents/guardians, and staff will go home immediately to quarantine. At such time, either the Assistant to the Head of School or the Head of School must be notified immediately of the potential exposure and/or COVID-like symptoms in order for the school to assist with contact tracing, notifying any teachers, students and/or parents of potential exposure, set forth directives on cleaning the classroom space, and ask all involved to commence upon the 14-quarantine period and remote learning.

-In the event that the symptoms were actually related to an identifiable illness (i.e. bronchitis, strep throat, etc.), the symptomatic person tests negative for covid-19, all other staff and families interacting with the symptomatic individual test negative for covid-19 AND the symptomatic individual has a doctor's note stipulating other illness/treatment and negative covid-19 test result, the quarantine time period might be reduced from 14 days to 3 days. The quarantine can only be reduced if all of these

conditions are met; in all other cases, the 14-day full quarantine for all must be met before in-person lessons can recommence.

-SYP's cleaning protocol meets the CDC guidelines for addressing potential contaminated classroom spaces/homes. There will be a waiting period of 24 hours before cleaning and disinfecting the room; disinfection must utilize a peroxide multi-surface cleaner/disinfectant, application of Virex disinfectant or comparable product on all surfaces, washing of all cloth materials in the classroom (if applicable) and isolation of textbooks/materials for at least 48 hours before cleaning.

-No outside visitors are allowed in the in-home classrooms. Should an outside visitor, such as an IT person or contractor, need access to the classroom, they must complete the required SYP questionnaire, submit it to SYP one hour before intended arrival and be able to furnish recent negative covid-19 test results if deemed necessary.

— **Accommodations for At-Risk SYP Community Members:**

-Students, families, faculty, staff and families of faculty and staff who have pre-existing medical conditions that place them at greater risk for a severe case of covid-19 might need additional parameters to keep them safe. Individuals are encouraged to seek guidance from their physicians about concerns when planning accommodations. This policy is inclusive of all staff and students in order to ensure a safe in-person environment whenever possible and to implement an online classroom to protect at-risk teachers and students. This will typically look like a hybrid SYP environment of most classes in-person and one or more classes virtual to facilitate the accommodation.

— **Health and Screening Before School Arrival:**

-Since SYP classrooms are in-home environs, all teachers and students must have their temperatures checked, fill out the SYP daily health screening questionnaire and submit the questionnaire one hour before the teachers are to arrive on-site. This is an imperative to reduce risk as much as possible. If the teacher or student are exhibiting symptoms (shared on questionnaire and then, of course, alerting the school of said issue), then classes will move online until a determination can be made about potential covid-19 exposure and the need for quarantine.

-Even though the daily health screening questionnaire will have been submitted, a portable forehead temperature scanner/thermometer and gloves must be on hand in the classroom.

-Hand sanitizer will be accessible at every entry point and in the classroom.

— **Personal Protective Equipment (PPE) and Hygiene Practices:**

-Face coverings are required of all SYP community members, with the exception of times in which social distancing can be extended to 8 or 9 feet, ideal ventilation conditions are met (open-door/window classroom and outdoor classrooms) and appropriate to the work being completed by students and teachers. Examples of mask free time would be recess, mindfulness activities, snacks, and outdoor activities in which 6+ feet social distancing can be maintained throughout. Face coverings are an effective and helpful way to reduce transmission from infectious individuals (symptomatic or asymptomatic) to others. Moreover, when worn properly, face coverings limit the spread of droplets and smaller aerosols/particulates when individuals cough, sneeze, wheeze, speak or breathe.

- Education for SYP community members will be provided regarding type of recommended face coverings, how to wear, how to remove and how to care for face coverings. Face coverings that go over the bridge of the nose to under the chin are appropriate. Bandanas and masks with valves are not appropriate and will be asked to be swapped for a school-recommended mask coverings (teachers will have extras on hand, in case such an issue arises).
- SYP has sourced masks and clear plastic face shields for all staff and students (students can have additional compliant masks on hand, but the school will also provide). Face shields can be worn for eye protection and additional barrier protection.
- Additional face coverings must always be on hand in the event a shield and/or mask is soiled and can no longer be used for the remainder of the school day.
- Students who for medical reasons cannot wear a face covering will need to participate in SYP's live feed one-on-one online program.
- Face coverings will be worn by all adults and students while in the classroom/building. When working outside and social distancing can be maintained in a well-ventilated area, face coverings can be taken off (but must be readily accessible/nearby).
- Non-compliance in wearing face coverings will lead to loss of in-person studies, meaning the student will have to switch to SYP's live feed one-on-one online program.
- SYP's younger students (K-4) will receive guidance from their teachers in how to keep face coverings on during the class day.
- In addition to snack time and recess (younger students), SYP will attempt to identify times during the day when students and staff can take mask breaks and/or have social distancing time outside in a well-ventilated and spacious area.
- In-home classroom environs must have separate bathrooms for students and teachers, with teacher bathrooms to have paper towels, soap dispenser, hand sanitizer, Clorox wipes and confirmation of daily cleaning (before arrival of teacher at the in-home class environ). Students cannot use the teacher-designated bathrooms. In student-designated in-home bathrooms, students must have paper towels, soap dispenser, hand sanitizer and Clorox wipes; nothing is to be reused (i.e. paper towels must be used instead of towels). Teachers cannot use student-designated bathrooms in home classroom environments.
- Frequent handwashing and hand sanitizing will be required during the day by students and staff.

— **Health Office Procedures:**

- The Health/Main Office will:
 - Maintain communication with and monitor the guidance from the NYSED, NYSDOH, CDC along with the NJDOE, CAE (California Education Department) and other state agencies as they apply to our students and staff residing and schooling outside of the State of New York. It is paramount our program provides a safe environ for students and staff regardless of their location; however, all SYP in-home classrooms must, at minimum, meet NYSED, NYSDOH and CDC requirements/guidance.
 - All Covid-19 cases will be reported to the NYSDOH according to guidelines.
 - When a SYP community member tests positive for Covid-19 symptoms, the NYSDOH guidelines will be followed to determine when that individual may return to in-person instruction. A return to school protocol will include, at

minimum, documentation from a healthcare provider following proper evaluation, a negative covid-19 test and symptom resolution, OR if Covid-19 positive, documentation from a physician releasing he/she from quarantine. Notification of SYP community members for the purpose of contact tracing or quarantining will follow NYSDOH guidance. Anyone who has close contact with someone with covid-19 must stay home for 14 days after exposure, based on the time it takes to develop symptoms (incubation period).

- Communicate to parents that they must have a plan in place for swift pickup of child in the event of illness (if in a small group setting).
- Staff is to leave the in-home school environ immediately.
- Communicate with the NYSDOH and keep track of SYP community cases.
- Monitor attendance records to identify spikes in illness.
- Identify at-risk categories for covid-19 in the SYP community and support accommodations for at-risk students and staff.
- Email covid-19 updates to SYP community members as pertinent information becomes available; this includes new and pertinent guidance from the NYSED and NYSDOH.
- Post signage and reminders in highly visible areas in the in-home classroom environ that promote protective measures, properly wearing face coverings, social distancing and good hygiene practices.

3. Facilities

— Preparation of In-Home Classrooms/Buildings:

- SYP has not asked any families or community members to make any structural or wall changes to accommodate our new set-up as the majority of our students are taught one-on-one customized in-home classroom environments with ventilation and ample space for social distanced activities. SYP in-home classroom environments comply with all NYSED requirements.
- Classroom setups have been modified to ensure each student will have in-person learning and maintain a minimum of 6 feet physical distancing for classes and activities.
- With each in-home classroom construct, SYP has looked at outdoor classroom capabilities in order to increase the work space, maintain social distancing and facilitate a creative and innovative new environ.
- For the outdoor spaces, attention to detail such as coverage (canopies, tents, etc), spacing between students and teachers, comfort and efficacy are all being considered. Interactive, hands-on work (i.e art, mindfulness/yoga, science/field studies) is being recommended for outdoor spaces, per ventilation and need for range of movement.
- There will be a hand sanitizer station in every outdoor space, along with paper towels, gloves and extra face coverings.
- Small work desks will have three-sided detachable clear plastic barriers (sneeze guards) for use any time facial coverings are removed (for snacks, etc at seated area) to help reduce the potential for transmission/exposure.
- Large work desk areas will have segmented (3, 4 or 6) detachable clear plastic barriers for use any time facial coverings are removed to reduce the possibility of transmission.

— **Movement within In-Classrooms/Buildings:**

- Student movement in/near the in-home classroom environ will be limited, particularly leading up to and during when teachers and/or staff are on-site. Students are to use designated classrooms, hallways and bathrooms; students cannot use the teacher-designated bathroom or prep space.
- Teachers will have a setup for prep/work/lunch that is at least 8 or 9 feet from student seating and/or in a separate room. If the separate room must be shared with another teacher for prep/work/lunch, then there shall be an additional desk in that space at least 8 or 9 feet from the other teacher's desk and a barrier will be required.
- If a separate space is, indeed, designated for teachers, this space cannot be used by students, parents or staff during off hours (i.e. it must be a self-contained space).
- Student classrooms can only have students, teachers, parents and staff flow through them; visitors are not allowed at any time, with the exception of repair/IT, which must be cleared by the school and would involve cleaning the space before/after the visit AND requiring the visitor to submit the health questionnaire before arrival. The students and teachers cannot be present during the visit.

— **Cleaning Protocols:**

- CDC guidelines for sanitizing, cleaning and disinfecting have been implemented. Non-porous surfaces will be cleaned and disinfected a minimum of twice a day. Day cleaning will focus on high traffic touch points (door handles, tables, desks, chairs, restroom fixtures and dispensers, etc).
- A deep clean will occur after the class day, meaning after 4 pm.
- School office, if in use, will be cleaned during the day and again during the evening hours. Desk surfaces are expected to be cleared in order to clean properly (i.e. office desks must be organized end of day, and student desks must be cleared, with student materials properly stored). Staff is encouraged to clean and disinfect their own spaces whenever/wherever possible.
- Remaining materials requiring cleaning (laundered materials, porous objects/surfaces, etc) will be placed in a bag or container until they can be laundered/appropriately cleaned and returned.
- A checklist will be given to individuals responsible for cleaning and disinfecting an area. The individual will sign off on their specific work duties. This will then be inspected to make sure work is completed properly.
- SYP is using and requiring CDC approved multi-surface cleaners and disinfectants.
- The entire SYP community will be informed of these protocols.

4. Social Emotional Well-Being

— **Counseling and Wellness**

- SYP has its own guidance counselor/academic advisor, a behaviorist and educators trained in SEL and Mindfulness. If and when needed, SYP makes recommendations to families for outside resources for further social/emotional support and mental health issues.
- Per the Covid-19 pandemic and subsequent move to online for all students in Spring 2020, SYP's entire staff has looked at ways to improve communication pathways for students, give them further access to supports and further activities in mindfulness and

SEL. This involves incorporating certain activities into the school day routine and being attuned to each child's response to remote learning and the pandemic.

-As we move to the 2020-2021 school year, these practices are being continued, and additional supports are being provided to staff and families as needed.

5. School Schedule

The SYP construct affords unparalleled capacity to educate all students in-person while offering remote and hybrid to our at-risk population (student and/or staff). This is by design as almost every student is taught one-on-one in a singular environ with enough space to ensure 6+ feet of social distancing between teacher and student. For those with multiple students residing in the same household or hosting 1-2 other students for small group instruction, the in-home classroom environ has been assessed further to determine viability for full in-person instruction, hybrid or online would best suit the students and their teacher(s) and maintain 6+ feet of social distancing in all areas. Recommendations for hybrid and online have been solely based on at-risk health issues as it has been determined that all SYP-designated in-home classroom spaces meet our criteria for in-person instruction AND meet the NYSDOH, NYSED and CDC requirements.

Schedules are being developed for each individual and small group cohort and is meant to ensure staggered entryways for incoming/outgoing staff and proper breaks for our online/hybrid students.

—Arrival/Dismissal and Security

-SYP staff scheduled to teach the same time blocks at the same location will arrive with a staggered approach of 15 or 30-min intervals. In most cases, however, schedules have been designed to only have one teacher on-site at a time. As previously noted, student and staff health questionnaires are submitted to SYP one hour before classes start (thus in advance of teacher arrivals and student prep). If a questionnaire is not received, the teacher must stay off-site until SYP receives the document and affirms the student (or teacher) is healthy and ready for the school day.

-SYP staff cannot arrive early to in-home classroom locations unless the questionnaire was submitted in advance AND the school is in receipt of the student's questionnaire. This is to ensure no one is on-site/in the classroom until health attestation has been completed for both students and teachers.

-Classes are not being shortened for in-person, hybrid or online learning as there is zero impact from arrival/dismissal and maintaining social distancing protocols.

-For online students (live feed one-on-one synchronous instruction and online platform), instructional time has been economized (but not reduced) and additional/longer breaks have been implemented between each class. These breaks are 30 to 60 minutes in length. In addition, online staff are encouraged to continue brain breaks (snacks/yoga/activities) as needed.

-For in-person students going outside for a break and are part of a small group cohort, the group must maintain more than 6 feet apart while walking outside, have face coverings on, and use hand sanitizer from the station at the entryway of the outdoor space. Face coverings can be taken off at this time if more than 6 feet can be maintained between each student and staff member in an open, well-ventilated area.

-For in-person students going outside on break and are taught one-on-one, the student must still maintain more than 6 feet away from the staff member while heading outside,

wear the face covering and use the hand sanitizer. Face coverings can then be removed as long as the student can maintain more than 6 feet away from the staff member.

6. Attendance

When school is in session, teachers will take attendance at the start of each day and note it in the Google Classroom. This format will allow in-person and remote teachers to record attendance using the same methodology in real time.

- During in-person, hybrid and online learning, teachers are responsible for recording attendance via Google Classroom and alerting the Assistant to the Head of School of any absences, tardiness or related concerns. Absences will require a reach out to a family to ensure the absence is not illness related. Illness-related absences will lead to a requirement of note from the student's physician stating a diagnosis unrelated to Covid. If this cannot be determined, then a Covid test will be required and quarantine will commence until results are in.

- Absenteeism will be further monitored for patterns and any potential risks will be explored to determine Covid exposure. If any risk is determined, SYP will notify state and local health departments, close the classroom for quarantine, notify impacted parties and transition to online learning immediately for the quarantine period.

7. Teaching and Learning

— In-person Learning

- SYP is committed to providing students and our community with a meaningful and rigorous educational experience filled with hands-on learning, collaborative work and inquiry. Although the preference is for in-person instruction, SYP's teachers and support team are ready to deliver innovative and exemplary synchronous lessons on an as-needed basis for risk scenarios or in a larger capacity for our at-risk population. The one-on-one experience, in essence, is facilitated in-person, hybrid or online. In order to ensure all students and teachers are prepared for every scenario, the use of Google Classroom, online resources, access to internet, appropriate and functional devices will be utilized by all for the duration of the school year.

- As most of our students experience physical education, sports and extracurricular activities outside of SYP via one-on-one or small group experiences, these are not directly impacted by our reopening plan. We are, however, requiring information about all outside activities and parameters to ensure they are not unnecessarily increasing risk for the school community. This means there is an expectation of social-distanced activities following all NYSED, NYSDOH guidelines for activities and athletics. If a risk occurs at an outside activity with the student potentially impacted, the school must be notified right away and testing must be conducted.

- Art/design/film sessions will be taught outside or in well-ventilated rooms, and students must have their own materials kits, and teachers will have their own materials for modeling the project/activity. There can be no sharing between students or between student and teacher.

- Acting sessions will remain remote in order to not restrict emoting/active work.

- Science lab work will continue in-person; however, students cannot share materials. If there is an experiment requiring close contact and/or shared materials, masks, face shields, aprons (or some sort of shirt covering) and gloves will be required.
- Physical education for in-person activities will be limited to well-ventilated/large areas and/or outdoor spaces and cannot involve any contact between students. Examples of appropriate/low risk activities are hiking, yoga and trampoline.
- All field trips and school-related group activities are postponed indefinitely. Teachers will offer virtual field trips and zoom clubs (debate, robotics, book club) to supplement outside experiences and group activities in a low risk and safe manner.

— Remote Learning

- SYP families can request remote learning at any time. If interested, the family should reach out to the Head of School right away in order to facilitate a swift and seamless transition to online instruction.
- This will not impact students' ability to engage in group activities as these are all online for the school year.
- In the event the student would like to return to in-person learning, risk for teacher and student will be reviewed and a determination on start date for in-person instruction will be given. While the student waits for a firm date, online learning will continue to ensure educational efficacy and equity.
- Remote learning, like in-person, involves Google Classroom and all resources.
- Remote instruction is all live feed synchronous instruction one-on-one or small group (max of 4 students) via Zoom.

— Hybrid Learning

- SYP families and teachers can request hybrid as an accommodation if an individual within their construct is considered at-risk. An example of this would be having two educators teach in-person (low risk) and one educator teach remotely (at-risk health issue) to mitigate unnecessary exposure/risk for individuals likely to have a severe response to covid-19.
- Hybrid learning, like in-person, involves Google Classroom and all resources.
- Hybrid instruction is a mix of in-person instruction and live feed synchronous instruction one-on-one or small group (max of 4 students) via Zoom.

— Communication

- SYP families should contact the Head of School with any concerns or questions about instruction (in-person and online).

8. Technology

— Personal Devices

- SYP is a 1:1 school for devices. In the event that a student does not have a device, the school will provide a Chromebook to support all areas of learning, regardless of in-person, hybrid or remote. The school is committed to equitable access through devices use for all students.

— **Internet Access**

-SYP will work with families & teachers to address inconsistent or unreliable access.

— **Classroom Technology**

-SYP in-home classrooms will be setup to be Wi-Fi accessible, have devices with cameras for Zoom and setup with Google Classroom, Google Docs and all online resources. Scanning and printing devices must be maintained and kept clean within the classroom in order contain all work. To decrease the use of paper, daily health questionnaires and attendance will all be handled electronically.

-When and if needed, students will receive training on using their devices for SYP schoolwork and utilizing Google Classroom.

-Teachers have engaged in professional development to extend their ability to use technology effectively on any platform (in-person, remote or hybrid) and will receive continued support from SYP staff with any new tech and/or digital resources.

9. Human Resources and Staffing

— **Staffing**

-SYP will continue to staff the school in accordance with our promise to provide exceptional administrative and educational services to the entire SYP community.

-If/when staffing levels or job responsibility require adjustment, we will deliver the needed training, guidance and feedback so our staff members can perform their jobs responsibly, professionally and effectively.

— **Employees Testing Positive for COVID-19**

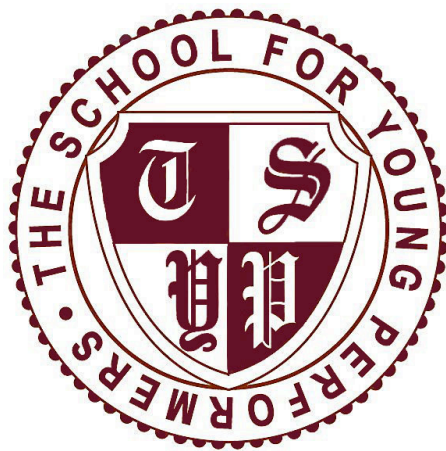
-When a SYP employee tests positive for Covid-19, if they are in the classroom environ, they will notify the Head of School, leave the environ immediately and seek the advice of their health care provider.

-They will remain home in quarantine for 10 days or until they no longer present a risk to other employees and the school community. If employees are at home when they test positive, they will remain at home in quarantine for 10 days or longer, following the advice of their provider. Additional information on covid-19 testing protocols will be communicated to all employees in the covid-19 addendum to the 2020-2021 SYP Instructor Handbook.

-Employees must certify in writing they are cleared by their provider to return to work.

-Anyone who feels they were in proximity to the quarantined employee should immediately notify the Assistant to the Head of School and the Head of School and remain at home quarantined for 14 days. Proximity is defined as less than 6 feet for more than 15 minutes.

-Employees who are subjected to mandatory quarantine due to covid-19 and cannot work from home (i.e. they are ill, tending to someone ill from covid-19 and cannot work while tending to the ill person, and/or their school job requires them to be on-site) will receive job protected paid leave under the New York State Emergency COVID-19 Paid Sick Leave.



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